**Peer Facilitators – Sexual, Domestic and Family Violence**

**Ever wanted to make a positive difference as an LGBTQ+ person in your communities? Now is your chance!**

* We want to build a diverse pool of facilitators to deliver ACON workshops as LGBTQ+ peers. We are looking for people with some knowledge about sexual, domestic and family violence, and who are comfortable discussing these topics. We particularly encourage people with connections to the following communities and populations to apply:
  + Aboriginal and Torres Strait Islander people
  + trans people of all genders,
  + fetish and kink communities
  + sporting communities
  + party communities (eg people who are actively involved in planning club or party events),
  + people from migrant, refugee and culturally, linguistically diverse communities
  + GBQ+ men (cis and trans),
  + and people from regional locations.
* We are on the lookout for some people to join the Sexual, Domestic and Family Violence team in the Health Equity and Harm Reduction Division to play a vital role in implementing our workshops.
* These roles will support the implementation of ACON’s LGBTQ+ Sexual, Domestic and Family Violence (SDFV) Program for sexuality and gender diverse communities aimed at preventing and reducing the impact of SDFV experienced by LGBTQ+ people in NSW.
* These are casual roles, where you will be offered shifts on an ad hoc basis (aka regular hours will not be offered). The workshop shifts offered will primarily be after business hours and weekends.

**What workshops you say?**

* ACON’s healthy relationship workshops are a 4-week (one night a week), NSW based program for any LGBTQ+ person who wants to learn about healthy relationships. The workshops provide a safe and respectful environment for LGBTQ+ community members of all genders to share their experiences, understand factors that contribute to healthy relationships and learn new skills to create healthier relationships with their loved ones. The weeks content is all linked to four main themes: 1. Respect and Values, 2. Communication and Boundary Setting, 3. Sex and Consent, and 4. Conflict Resolution.
* ACON’s strengthening LGBTQ+ community responses to disclosures of sexual violence workshops are a full day and NSW based. The workshops are for any LGBTQ community and allies to upskill their knowledge and capacity to build healthy consent focused environments and learn how to confidently respond to disclosures of sexual violence. These workshops are designed to provide a safe space for people to learn and understand more about sexual violence in LGBTQ+ communities including how to prevent it and how to respond to it.
* Facilitators will be offered comprehensive training on workshop content

**Ok, so what’s the role?**

The Peer Facilitator – Sexual, Domestic and Family Violence is essentially co-facilitating workshops across NSW to a range of audiences. You will:

* Co-facilitate peer led healthy relationships and/or sexual violence disclosure workshops across NSW, including online.
* Assist in the coordination, implementation, promotion and evaluation processes of ACON’s healthy relationships and sexual violence disclosure workshops.
* Actively participate in debriefs and professional development where required
* Perform other duties to assist with the work of the unit as requested by your supervisor (or designate).

**Who are we looking for?:**

* … People who can lead with compassion and who is passionate about supporting LGBTQ+ people to have healthy and safe relationships.
* ... People who love to do public speaking, who is confident, engaging and can hold space for complex emotions in a group setting.

**What else can we tell you?**

ACON provides a colourful, nurturing, and fun workplace. Our employees and volunteers are the foundation for our ongoing effectiveness and for our capacity to deliver innovative community engagement and health promotion programs and initiatives for our communities.

To support the successful candidate in their new role at ACON we offer:

* Flexible working arrangements.
* Generous learning and development opportunities.
* Potential for tailored mentoring opportunities.
* Supportive working environment with a knowledgeable and friendly team.

We provide a flexible and supportive working environment. You’ll be a part of the Sexual, Domestic and Family Violence team, in the Community Health Division. A highly focused and caring team who are responsible for health promotion and awareness raising about LGBTQ+ people experiencing sexual, domestic and family violence in NSW.

**What’s the remuneration and working details?:**

**Salary**: $50.0625 - $57.9375 an hour. Depending on experience.

**Location**: Workshops will be held in various locations across NSW and online, as such we are looking both for casuals who can travel and facilitate in person workshops (Greater Sydney and beyond), and who can facilitate online workshops.

**Hours:** Casual

**How can I find out more details and apply?:**

If this sounds like you, we invite you to apply to join our team and help us make a meaningful impact on the lives of those we serve. By joining us, you will be part of a mission to create a healthier and more inclusive community.

We’d love someone who has experience already in this area but people at all levels of experience are absolutely welcome to apply. We highly encourage Aboriginal and Torres Strait Islander people, people from CALD backgrounds, people with disabilities, and people of all genders to apply.

For more information on the role, please contact Jade Parker, Acting Manager – Sexual, Domestic and Family Violence, via email at [jparker@acon.org.au](mailto:_@acon.org.au)

If this sounds like the position and organisation you’ve been looking for, find out how to apply at www.acon.org.au/jobs.

All applications must include:

1. Your completed *ACON Employment Application Form* – with all the details filled in where requested;
2. Your *Cover Letter* outlining how you meet the *Selection Criteria* (max. 2 pages); and
3. Your *Resume* (max. 3 pages).

**Applications close: Sunday 1 September 2024**

We are grounded in the belief that diversity is our strength, our differentiator, and at the core of who we are and what we do. As part of our commitment to inclusion, we encourage applications from people living with HIV, Aboriginal and Torres Strait Islander people and LGBTQ people from culturally, linguistically and ethnically diverse, migrant and refugee backgrounds, and LGBTQ people of colour.

[www.acon.org.au](http://www.acon.org.au)

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**POSITION DESCRIPTION**

**Position Title:** **Peer Facilitator – Sexual, Domestic and Family Violence**

**Work Level:** Operational

**Reports To:** LGBTQ+ Group Worker

**Direct Reports:**  This position does not have any employees reporting into it

**Position Overview**

* This position is part of our Sexual, Domestic and Family Violence team in the Health Equity and Harm Reduction Division to play a vital role in implementing our workshops.
* Key to the success of this position / project is creating a safe, inclusive and positive experience for workshop ateendees.

**About the Role**

This position includes working across a number of ACON’s sexual, domestic and family violence (SDFV) programs, including facilitation our healthy relationship workshops and sexual violence disclosure workshops. Other position responsibilities will be to work collaboratively with the wider SDFV team, and contribute to team goals.

LGBTQ+ communities are expansive and diverse, and include LGBTQ+ people who are Aboriginal and/or Torres Strait Islander, culturally and linguistically diverse, on temporary visas, with disability, older, living in regional, rural and remote locations, at risk of incarceration or exiting imprisonment, and victim-survivors leaving violent situations.

**Main Activities**

The Peer Facilitator – Sexual, Domestic and Family Violence is essentially co-facilitating workshops across NSW to a range of audiences both in person and online. You will:

* Co-facilitate peer led healthy relationships and/or sexual violence disclosure workshops across NSW, including online.
* Assist in the coordination, implementation, promotion and evaluation processes of ACON’s healthy relationships and sexual violence disclosure workshops.
* Actively participate in debriefs and professional development where required.
* Perform other duties to assist with the work of the unit as requested by your supervisor (or designate).

**Selection Criteria**

**Essential:**

* Demonstrated experience in facilitation, especially in a group setting.
* Demonstrated experience with public speaking, including being confident, engaging and holding space for complex emotions in a group setting.
* Understanding of the drivers and impacts of sexual, domestic and family violence on LGBTQ+ people and communities, and commitment to the provision of services from an intersectional, feminist, strengths-based, trauma-informed perspective that values the lived expertise of victim/survivors.
* Demonstrated excellent communication skills including active listening, empathy, negotiation, conflict resolution and giving and receiving feedback.
* Applicants must provide evidence of full COVID-19 Vaccination, in addition to any other vaccination required to perform the role.

**Desirable:**

* NSW drivers license (as workshops will be run across NSW Greater Sydney area).
* Strong connection to LGBTQ+ communities.

**How do I apply?**

You must email us the following three documents in MS-Word or PDF format to [vacancy@acon.org.au](mailto:vacancy@acon.org.au):

* + 1. **Your completed ACON application form – with all the details filled in**

You can download this at <https://www.acon.org.au/about-acon/jobs/>

* + 1. **Your Cover Letter outlining how you meet the Selection Criteria**

Tell us how you meet each of the Selection Criteria in the Position Description in detail.

Tell us how your skills and experience relate to the requirements of the role and how you’d use them to excel in this job.

To do this, please address each criterion separately. You should use statements with examples that clearly demonstrate your competency in a particular area.

Applicants who do not demonstrate that they meet the requirements of the position will not be invited to attend an interview.

* + 1. **Your Resume**

Tell us about your current and previous employment and your education. Be sure to include:

1. Your **Name**, **Contact Details** and preferred **Pronouns**.
2. Your **Education** including any degrees you have received, the institution and its location and the date of your graduation. You might also want to include your major/minor fields, any honours, and publications.
3. Your **Work Experience** including jobs, internships, and volunteer work.

**How does recruitment work at ACON?**

There are five main steps in the process:

**1) Application**

ACON receives your application, cover letter and resume. You will receive an email acknowledging receipt of your documents.

**2) Shortlisting**

A selection panel of 2-4 qualified persons will review all the applications and offer interviews to those applicants whose applications best address the requirements of the position.

**3) Interview**

If you are shortlisted for interview, you will be contacted by the Recruiting Manager and invited to an interview. Your interview may take the form of a question-and-answer session, a presentation of your previous work, a test of your computer skills, or any other form that is relevant to the position. The Recruiting Manager will let you know the format of the interview and any documents, presentations, or examples of previous work that you might need to bring with you.

**4) Offer**

Appointments to positions with ACON are based on merit. This means that the applicant who is judged to be the most qualified and capable of carrying out the duties of the position will be offered the role. The decision to make you an offer is based on your written application, your performance at interview, and successful Referee Checks, Criminal Record Checks, Proof of Vaccination and Working with Children Checks (if applicable).

**5) Acceptance and Commencement**

Once a salary and start date have been agreed, you will receive a commencement pack from the People and Culture Team including your contract and other documents (E.g., the ACON Code of Conduct, Tax File Declaration, Bank Deposit details, Superannuation Choice forms, etc.). Once these are returned to the People and Culture team, you are ready to start work on your agreed date.

**How long does it take to hear back on my application?**

If you have applied via email, you will be sent a return email within 1-3 business days acknowledging receipt of your application, and informing you of the date by which all successful applicants will be notified they have progressed to the next stage of the recruitment process. If you have not been contacted by this date, then unfortunately your application has not been successful.

If you are successful in gaining an interview, the Recruiting Manager will contact you to arrange a suitable date and time for interview. If you are not selected for an interview, you will not receive any further notifications regarding your application for this role. We appreciate the time you took to respond to our advertisement, and for your interest in ACON, and encourage you to apply for future roles that are advertised that fit your skills, experience, and qualifications.